

# 2023 Milk Shellfish Cooperative Agreement NCIMS and ISSC Conference Funding awards Guidelines

**Announcing a funding opportunity to request travel expenses only, to attend the NCIMS and/or ISSC conference in 2023.**

**The following guidelines will be adhered to.**

1. Flat amount per state per conference to be \$5,400.00, please provide a detailed justification if additional funds are requested.
  - a. Regardless of number of state agencies, allowable rate is for entire state
    - i. Justification: fair equitable per state and will require state agencies to work together to request funding
2. Flat amount total per state only covers travel costs.
  - a. Per diem
  - b. Lodging
  - c. Transportation to and from conference site.
    - i. Airfare,
    - ii. Cab, Lyft, Uber (airport to hotel/hotel to airport)
    - iii. POV mileage only, no state vehicles
  - d. Parking (at airport/hotel if POV)
  - e. Baggage cost
  - f. Mileage to/from home to airport/airport to home (POV only)
  - g. Indirect costs
3. **Award will not cover:**
  - a. registration costs
  - b. rental cars: per FDA/HHS policy, rental cars are **not** approved.
  - c. Fuel for state vehicles
  - d. Mileage for state vehicles

PLEASE be prepared to complete an accurate best estimate application beginning December 9, 2022. The Conference Portal will be open starting December 9, 2022, thru January 20, 2023, and can be found at <https://msgtrants.fluxx.io>

Applications will be due by 7:59 pm eastern time January 20, 2023. (Late applications will not be accepted)



**NCIMS**  
National Conference on  
Interstate Milk Shipments



**FDA** U.S. FOOD & DRUG  
ADMINISTRATION